A picture containing drawing

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**Application Form:**

**Global Wind Organisation Certification**

Please complete this form in full and send to [sales@centreforassessment.co.uk](mailto:sales@centreforassessment.co.uk) or the person who sent it to you. If you require any assistance in completing the form, please contact us on **0161 237 4080**.

**Section One: Basic Details**

|  |  |
| --- | --- |
| **Your Details** | |
| **Organisation Name** | Click or tap here to enter text. |
| **Key Contact name** | Click or tap here to enter text. |
| **Key Contact Job Title** | Click or tap here to enter text. |
| **Email** | Click or tap here to enter text. |
| **Telephone** | Click or tap here to enter text. |
| **Company registration number** | Click or tap here to enter text. |
| **VAT number** | Click or tap here to enter text. |

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| --- | --- | --- | --- |
| **Your Assessment** | | | |
| What type of assessment do you require? | Initial | Transfer | Next audit type due  Choose an item. |
| Do you require a gap analysis? | Yes | | No |
| Do you require a Certificate of Commitment? | Yes | | No |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **The Scope of your assessment** | | | | | | | |
| **Which standards & Modules would you like assessed?** | | | | **Which site settings?** | | | |
| **Standards** | | **Modules** | | **Fixed** | **Onsite** | **Mobile** | **Digital** |
| Basic Safety Training Standard  (BST) | | *First Aid* | |  |  |  |  |
| *Manual Handling* | |  |  |  |  |
| *Fire Awareness* | |  |  |  |  |
| *Working at Heights* | |  |  |  |  |
| *Sea Survival* | |  |  |  |  |
| Basic  Technical Training Standard  (BTT) | | *Mechanical* | |  |  |  |  |
| *Electrical* | |  |  |  |  |
| *Hydraulics* | |  |  |  |  |
| *Installation* | |  |  |  |  |
| Advanced  Rescue Training Standard  (ART) | | *Hub, Spinner & Inside Blade Rescue* | |  |  |  |  |
| *Nacelle, Tower & Basement Rescue* | |  |  |  |  |
| *Single Rescuer - Hub, Spinner & Inside Blade* | |  |  |  |  |
| *Single Rescuer - Nacelle, Tower, Basement* | |  |  |  |  |
| Other- Please Specify | | *Click or tap here to enter text.* | |  |  |  |  |
| *Click or tap here to enter text.* | |  |  |  |  |
|  |  | | | If yes, please specify: | | | |
| Do you outsource any core processes or services? | | Yes | No | Click or tap here to enter text. | | | |
| Do you operate from customer sites? | | Yes | No | Click or tap here to enter text. | | | |
| Do you provide any of your training services to any EU member states? | | Yes | No | Click or tap here to enter text. | | | |

**Section Two: Locations**

|  |  |  |
| --- | --- | --- |
| **Head Office/Main training site** | | |
| Head office | Click or tap here to enter text. | |
| Main training site address if different to head office | Click or tap here to enter text. | |
| Training modules undertaken at this site | Click or tap here to enter text. | |
| If applicable: Address of water training venue | Click or tap here to enter text. | |
| Number of full-time employees | Click or tap here to enter text. | |
| Please provide a breakdown of staff roles (e.g. 4 directors, 5 Trainers, 5 sales, 10 admin, or provide an organisation chart) | Click or tap here to enter text. | |
| How many subcontracted Trainers are used? |  | Details: Click or tap here to enter text. |
| **Multisite training facilities only:** | **Setting** | **Module** |
| Details of modules undertaken at this site | Fixed | Click or tap here to enter text. |
|  | Mobile | Click or tap here to enter text. |
|  | Onsite | Click or tap here to enter text. |
|  | Digital | Click or tap here to enter text. |

|  |  |  |
| --- | --- | --- |
| **Training Site Two** | | |
| Site Address | Click or tap here to enter text. | |
| Number of full-time employees | Click or tap here to enter text. | |
| Please provide a breakdown of staff roles (e.g. 4 directors, 5 Trainers, 5 sales, 10 admin, or provide an organisation chart) | Click or tap here to enter text. | |
| How many subcontracted Trainers are used? |  | Details: Click or tap here to enter text. |
|  | **Setting** | **Module** |
| Training modules undertaken at this site | Fixed | Click or tap here to enter text. |
|  | Mobile | Click or tap here to enter text. |
|  | Onsite | Click or tap here to enter text. |
|  | Digital | Click or tap here to enter text. |

*#*

*If you have more than 2 locations, please complete our* ***additional locations*** *supplement.*

**Section Three: Additional Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Audit Arrangements** | | | |
|  | | | Details if ‘Yes’ |
| Will the auditor require an interpreter? | Yes | No | Click or tap here to enter text. |
| Are there any Health and Safety risks? | Yes | No | Click or tap here to enter text. |
| Does the auditor require any PPE? | Yes | No | Click or tap here to enter text. |
| Does the auditor require induction or security clearance? | Yes | No | Click or tap here to enter text. |

|  |  |  |  |
| --- | --- | --- | --- |
| **The System** | | | |
|  | | | Details if ‘Yes’ |
| Have you engaged with any consultant to help develop your Management System? | Yes | No | Click or tap here to enter text. |
| Do you have any impartiality concerns? | Yes | No | Click or tap here to enter text. |
| How long has the System been in place? | Click or tap here to enter text. | |  |

**Section Four: Multi-Location Details**

|  |  |  |
| --- | --- | --- |
| **ONLY COMPLETE THIS SECTION IF YOU OPERATE ACROSS MORE THAN ONE LOCATION** | | |
| Does your organisation have one Management System covering all locations? | Yes | No |
| Please state the location from where the System is controlled. | Click or tap here to enter text. | |
| Is your single management system subject to a centralised management review covering all locations? | Yes | No |
| Are all locations subject to the organisation’s internal audit programme? | Yes | No |

**Notes on completing the application form**

**Scope**

Please ensure that you include both modules and site settings in your scope

**Modules in scope**

First Aid, Manual Handling, Fire Awareness, Working at Heights, Sea Survival, Electrical, Hydraulics, Mechanical, ART-Hub, ART-Nacelle, SART-Hub, SART-Nacelle, EFA, Blade Repair, Installation, Slinger Signaller

**Training site settings**

1. Fixed training facilities
   1. Where a GWO certified training provider perform regularly planned training using known equipment and facilities located in a permanent location where the training providers risk management is supported by the permanent training environment
2. Mobile training facilities
   1. A mobile unit designed to be transported and recreate a dedicated, controlled training environment at a new temporary location
3. Onsite training facilities
   1. When training takes place in the field or in a location that is not usually considered a dedicated, controlled training environment (i.e. may be a flexible solution for delivery using locally available wind turbines, harbour sites or other appropriate facilities
4. Digital learning delivery
   1. GWO defines digital learning as the use of computer and internet technologies to deliver learning i.e., interactive e-lessons, online presentations, webinars and virtual classrooms, virtual and augmented reality, blended learning, other technologies that support or enables delivery of training via digital means

**Multisite Organisations**

If you have more than 1 fixed training site, our Business Development team will arrange for one of our auditors to contact you to discuss your training provision in more detail at each site

**What happens next**

Once all information has been received, a member of our Business Development team will acknowledge receipt of your application and, unless further details are required, issue you with a no-obligation quotation within three working days.

If further details are needed, we will contact you by email or phone to discuss these with you.

Please get in touch with us at any time with any enquiries you have: [sales@centreforassessment.co.uk](mailto:sales@centreforassessment.co.uk).

**Data Protection Statement**

All information gathered by Centre for Assessment in the delivery of its services is processed in accordance with the **Data Protection Act, 2018**. For further information on how we process your personal data, please see our Privacy Policy which you can find on our website: [www.centreforassessment.co.uk](http://www.centreforassessment.co.uk)